

DEVELOPMENT OF OUTCOME PLANNING

1 SUMMARY

- 1.1 This report updates the CPP Management Committee on the approach and timeline for development of outcome planning.

2 RECOMMENDATION

- 2.1 This report is for noting.

3. DETAIL

- 3.1 The CPPP has previously agreed to take forward the development of outcome planning. A significant element of this is dependent upon the development of the new community plan which is underway. Key leads in each partner have been identified to support the project. The project is being developed over 3 stages. This report sets out the approach and timeline for completion of stage 1. Within stage 1 there are the 3 elements:

- Planning and prioritisation
- Performance management
- Financial management

- 3.2 The aims of the planning and prioritisation element are to ensure the community plan is based on outcomes that are prioritised, evidence based, shared and SMART. This will be taken forward in its entirety through the development of the new community plan. At present the evidence base is being finalised. The key issues and broad outcome themes will be subject to consultation. During the period December to February specific outcomes will be developed that meet the SMART criteria and also take account of partners parent organisation plans / commitments to ensure there is a clear line of sight on the contribution of each partner.

- 3.3 In relation to performance management the intention is to improve reporting of performance information and also analysis of performance and identification of areas for improvement.

- It is planned to retain the scorecard approach to reporting with a clear timetable for collecting and reporting of information. Whilst

this is similar to existing arrangements the new community plan will provide an opportunity to review the content of the scorecard to ensure measures are aligned to outcomes and to improve the line of sight for partner contributions. This work will be taken forward during December to February as the new community plan is finalised with the outcome being submitted to the February Management Committee.

- Discussions will also take place with partner leads or the relevant performance management staff to develop an approach to reporting that in addition to simply presenting the scorecard information also provides an analysis and context to performance and identifies areas for improvement / action along with proposals and implications. Consideration of exception reporting will be a key aspect of this. This work will be taken forward during December to February and submitted to the February Management Committee to ensure the new approach is in place for reporting on the new community plan after 1 April 2013.

- 3.4 The aim in relation to financial management is to have in place global reporting of financial information. To take this forward it is proposed to collect and report information from each partner on a quarterly basis. The information will be high level – total spend by the partners or a simple split with employee, other costs & income. Consideration will be given to collecting the information on budget and actual for year to date and / or budget and projected outturn for the year. Discussion will take place with each partner during the period December to February to develop and agree this proposal. The final proposal will be brought to February Management Committee for agreement prior to start of new financial year.

4. CONCLUSION

- 4.1 This report sets out the actions that will take place between now and February to develop the planning and prioritisation, performance management and financial management elements of stage 1 of outcome planning.

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